

Tarawera Medical Centre

Job Title: Mātanga Motuhake | Nurse Practitioner
Department: Tarawera Medical Centre
Reports To: Manahautū Rōpū Rongoā | Medical Group Operations Manager

Kawatau o te Pakahi | Organisational Expectations:

Tarawera Medical Centre expects all kaimahi to maintain acceptable standards of conduct at all times having regard to the reputation of the Organisation and the welfare of the Clients they serve. Kaimahi will carry out their duties in a professional manner while observing all codes, legal requirements and policies and procedures of Tarawera Medical Centre.

We are committed to addressing health inequities by providing our whānau with accessible health services. We manaaki, look after or care for, our patients and the community that we serve each day, and this underpins all that we do.

Scope of Practice and Responsibilities:

Nurse Practitioner is the legal title for a Registered Nurse who has completed advanced education and training in a specific area and has met the Nursing Council of New Zealand (NCNZ) requirements to assess, diagnose and manage health conditions. The role requires professional leadership, advanced knowledge and clinical skills to provide high quality evidence-based care practice.

The Nurse Practitioner provides a wide range of interventions including differential diagnoses, ordering, conducting and interpreting diagnostic and laboratory tests, and administering therapies for the management of potential or actual health needs. Nurse Practitioners may choose to prescribe medicines within their specific area of practice. Nurse Practitioners also demonstrate leadership as consultants, educators, managers and researchers, and actively participate in professional activities, and in local and national policy development (NCNZ, 2011).

Āheitanga Matua | Key Responsibilities:

- Functions independently to perform age-appropriate history and physical for complex acute, critical, and chronically ill perioperative patients.
- Orders and interprets diagnostic and therapeutic tests relative to patient's age-specific needs.
- Prescribes appropriate pharmacologic and non-pharmacologic treatment modalities.
- Implements interventions to support the patient to regain or maintain physiologic stability, including but not limited to serving in the first assisting role.
- Facilitates the patient's transition within and between health care settings, e.g. admitting, transferring, and discharging patients.
- Collaborates with multidisciplinary team members by making appropriate referrals.
- Facilitates staff, patient and family decision making by providing educational tools.
- Ensures we maintain minimum levels of drug supplies for the practice and emergency box.
- All information entered into the PMS system is accurate, appropriate and in accordance with Mātua policies and procedures.
- Maintains control over the Controlled Drug Register in accordance with defined protocols and legislation.
- Professional liaison with other health professionals is maintained. Relates in a professional manner and communicates effectively to support the patient through the healthcare experience.
- Informs all staff, as appropriate, about anything they should be aware of regarding a patient, or regarding the internal workings of the practice. Staff and team meetings are attended as requested.

- Maintains total confidentiality and privacy of patients.
- Complies with Health and Disability Commissioner Act 1994 and understand patients' rights.
- Accurately records all patient consultations in the clinical patient notes within 24 hours of seeing the patient.
- Undertakes responsibility for own professional nursing development. Continuing professional education meets the minimum requirements set by the New Zealand Nursing Council.

Ngā āhuatanga | Competencies, abilities and attributes:

- Relevant clinical qualification and registration with professional body.
- Current annual practising certificate.
- Working knowledge of clinical environment.
- Commitment to providing high quality care.
- Drive to continue learning throughout career.
- Flexible and professional in dealing with staff and patients.
- Good time management skills.
- Ability to work under pressure.
- Communication skills, compassion and a good bedside manner.
- Ability to engage, develop and main relationships with employees, patients and relevant stakeholders of Te Puna Ora o Mataatua.
- Commitment to the vision and values of Te Puna Ora o Mataatua.
- Knowledge of Te Reo me ōna Tikanga Māori.